

**MINUTES OF THE MEETING OF THE
KEARNS IMPROVEMENT DISTRICT (KID) BOARD OF TRUSTEES
HELD MARCH 14, 2023 AT THE DISTRICT OFFICE
LOCATED AT 5350 WEST 5400 SOUTH, KEARNS, UTAH**

Trustees Present:

Cheryle A. Hatch
Jeff Monson

Trustee Excused:

Gregory R. Christensen

Staff Present:

Greg Anderson	General Manager/CEO
Riley Astill	Finance Director/Controller
James "Woody" Woodruff	Public Works Director/Engineer
Mark H. Anderson	Attorney
Jamie Banh	Executive Administrative Assistant
Robert Lutz	Operations Manager
Frank deJong	Assistant Operations Manager
Bracken Hanson	System Operator III
Mike Jacques	System Operator I

Others Present:

Marie Owens	AE2S
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Call to Order:

Chair Hatch called the meeting to order at 5:30 p.m. and welcomed all those present. The invocation was offered by James Woodruff and the pledge of allegiance was led by Cheryle Hatch.

Public Comments:

There were no public comments.

Approval of Minutes (Regular Meeting, February 14, 2023):

Neither of the Trustees having any questions regarding the February 14, 2023 Board meeting minutes, a copy of which was included in the Board Book, it was moved by Trustee Monson and seconded by Chair Hatch as follows:

That the minutes of the February 14, 2023 regular Board meeting be approved as presented.

The motion carried with Trustees Hatch and Monson each voting in the affirmative. Being absent, Trustee Christensen did not vote.

Board Training – “Why Camera the Sewer System”:

Bracken Hanson and Mike Jacquez addressed the subject “why camera the sewer system”, providing specific information to the Trustees (particularly regarding the camera van), and responded to questions from the Trustees. At the conclusion of their training presentation, Chair Hatch thanked Mr. Hanson and Mr. Jacquez for the informative and interesting presentation and for everything they do for the District.

Consider General Manager’s Report (including the Administrative/Financial Report and the Public Works Report):

A copy of Greg Anderson’s written monthly Report was included in the Board Book. Mr. Anderson reviewed a number of highlights from his Report, including efforts to obtain additional federal grant money (about which he feels very positive); an opportunity to utilize the FEMA Integrated Public Alert and Warning System (IPAWS), an emergency alert system that is administered by the Unified Fire Authority; and the District’s ongoing water conservation efforts, including applications for the WaterSense Excellence Award and the WaterSense Partner of the Year Award for 2022, and localscape classes sponsored by KID. At Mr. Anderson’s request, Jamie Banh demonstrated the District’s new website. During the demonstration, Ms. Banh responded to questions from Trustee Monson and Mark Anderson, and Greg Anderson provided supplemental information.

Riley Astill then reviewed his written Financial Report, a copy of which was included in the Board Book, including a Financial Summary, a Customer Service Summary and a JWCD Water Summary. Among other things, Mr. Astill reported that wholesale water purchases from the Jordan Valley Water Conservancy District are tracking very well, and the District’s financial picture looks good.

James Woodruff then reviewed his monthly written Public Works Report, a copy of which was included in the Board Book, including discussing the 4700 South Sewer Outfall Project; the Lead Service Line Inventory mandated by the Lead & Copper Rule (staff is not aware of any lead water lines in the District, which they expect to be confirmed by the Inventory); the Zone D Water Loop Project; and the SCADA Update. In response to a question from Trustee Monson, Mr. Woodruff explained that sewer lines are cleaned throughout the District and approximately 25% of the District’s sewer lines undergo a TV inspection every year. Greg Anderson noted that Marie Owens has been very helpful in the preparation of the District’s grant application submissions.

Consider Check Register:

A copy of the December 2022 Check Register, which is a list of all payments made during the month, was included in the Board Book. Following a brief discussion, it was moved by Trustee Monson and seconded by Chair Hatch as follows:

That the December 2022 Check Register be ratified and approved as presented.

The motion carried with Trustees Hatch and Monson voting in the affirmative and Trustee Christensen, being absent, not voting.

Consider Financial Report:

The January 2023 Financial Report, which consists of a series of individual reports including the Statement of Net Position, the Statement of Revenues & Expenses, and the Administrative and Customer Service Reports, was included in the Board Book. Mr. Astill went into detail explaining the different rates of return on the District's reserve accounts, with the Public Treasurers Investment Fund (PTIF), which is administered by the State Treasurer, yielding the highest rate of return (4.21%) and the Moreton Asset Investment Account yielding the lowest rate of return (2.96%). The PTIF account is invested in shorter term obligations while the Moreton Asset Investment Account is invested in somewhat longer term securities.

On an annualized basis, Mr. Astill expects the District to receive more than \$200,000 in interest income, compared to the \$13,000 budgeted amount. Mr. Astill noted that, as treasury bills mature, they are priced at face value. The District holds its investments to maturity, thereby avoiding any losses. Regarding the Connection & Population Report, Mr. Astill called the Trustees' attention to the January Gallons Per Capita Per Day Summary: 46 GPCPD for residential connections and 64 GPCPD for all connections, which are very good numbers. He noted that the GPCPD numbers will go down significantly with the transition to consumptive use, which will yield numbers that can more readily be compared with water use numbers from other states that already report water usage based on consumptive use. Finally, Greg Anderson responded to a question from Trustee Monson regarding the Executive Safety Report.

Consider Training Requests:

There were no training requests to be considered by the Board.

Consider Purchases/Costs Over \$50,000:

Mr. Woodruff reviewed and favorably recommended a payment request (Invoice #34106, Application for Payment No. 3) from Whitaker Construction Co., Inc. for work on the 4700 South Outfall Sewer completed and inspected for the month of February 2023 in the amount of \$1,318,777.62, less a 5% retention of \$65,938.88, yielding a net payment due of \$1,252,838.74. Documentation for the payment request was included in the Board Book. There being no questions, it was moved by Trustee Monson and seconded by Chair Hatch as follows:

That a payment of \$1,252,838.74 to Whitaker Construction be approved as recommended for work completed and inspected in February 2023.

The motion carried with Trustees Hatch and Monson voting in the affirmative and Trustee Christensen not voting due to his excused absence.

Consider Bond Releases/Reductions:

There were no bond releases or reductions to be considered by the Board.

Consider Division of Environmental Quality 2022 Municipal Wastewater Planning Program (MWPP) Annual Report:

Greg Anderson reviewed and explained the 2022 MWPP Annual Report, a copy of which was included in the Board Book. In response to a question from Chair Hatch, Greg Anderson and Riley Astill explained that, while the District does not maintain a dedicated repair and replacement fund for the sewer system, adequate reserves are maintained in the General Fund to cover such eventualities.

It was moved by Trustee Monson and seconded by Chair Hatch as follows:

That the District's Municipal Wastewater Planning Program Annual Report for 2022 be approved as presented.

The motion carried with Trustees Hatch and Monson voting in the affirmative and Trustee Christensen not voting due to an excused absence.

Central Valley Water Reclamation Facility:

A copy of the February 22, 2023 Central Valley Water Reclamation Facility Board meeting agenda was included in the Board Book. Trustee Monson, who is KID's representative on the Central Valley Board, reviewed and discussed a number of Central Valley items, including a site for the land application of sludge that, hopefully, will continue to be available; Central Valley's efforts to obtain grant funding; the success of the Community Garden; a capital projects update; and other matters. During the discussion, Trustee Monson responded to a series of questions from Chair Hatch. Greg Anderson mentioned a managers meeting discussion that centered on the possibility of a number of sewer systems joining together to purchase land for the land application of sludge, and a discussion regarding a possible effort to convert food waste to energy.

Jordan Valley Water Conservancy District:

A copy of the agenda for the March 8, 2023 meeting of the Jordan Valley Water Conservancy District Board of Trustees was included in the Board Book. Greg Anderson reported that Jordan Valley is considering a 5% fee increase and a 9.5% property tax increase in 2023. He also reported that Jordan Valley expects reservoirs to be between 90% and 100% full this year,

thanks to high precipitation thus far in the water year. Mr. Anderson also mentioned a contract that was awarded by Jordan Valley.

Utah Association of Special Districts – Review of Select 2023 Legislative Bills:

A copy of the March 6, 2023 General Legislative Session Summary prepared by LeGrand Bitter, Executive Director of the Utah Association of Special Districts, was included in the Board Book. Greg Anderson reviewed a number of the more critical Bills, with additional information and insights provided by Mark Anderson. In addition, Greg Anderson and Mark Anderson provided information regarding S.B. 34, Water Infrastructure Funding Study, and Marie Owens provided information regarding S.B. 76, Water Amendments, regarding disadvantaged communities and what regionalization might look like.

Kearns Metro Township Council:

Chair Hatch reviewed the March 13, 2023 Kearns Metro Township Council meeting agenda, a large portion of which was devoted to Chief Hughes of the Unified Police Department handing out awards to meritorious UPD Officers and Unified Fire Authority Chief Russell discussing legislation. Among a number of other subjects, there was a discussion of upcoming Kearns community events.

Kearns Community Council:

Trustee Monson was not able to attend the March 7, 2023 Kearns Community Council meeting, a copy of the agenda for which was included in the Board Book. Based on the agenda, however, he noted that many of the discussion items likely mirrored discussions that took place during the Kearns Metro Township Council meeting.

Chamber West – Legislative Committee, Board of Governors, Annual Membership:

A copy of the ChamberWest Legislative Affairs Committee agenda for a meeting held on February 27, 2023 was included in the Board Book. Greg Anderson stated that he had nothing to add, beyond his review of selected 2023 Bills that took place earlier during the KID Board meeting.

Trustee Per Diem Report:

A copy of the March 2023 Trustee Per Diem Report was included in the Board Book.

Adjourn:


There being no further business to come before the Board, Chair Hatch declared the meeting to be adjourned at 7:29 p.m.

Approved by the Board of Trustees of the Kearns Improvement District on the 11th day of April, 2023.

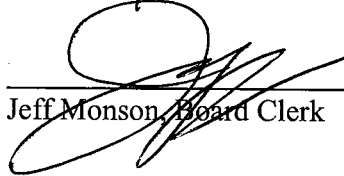
Date: 11 April 2023


Cheryle A. Hatch, Chair

Date: April 11 2023


Gregory R. Christensen, Vice Chair

Date: 11 April 2023


Jeff Monson, Board Clerk

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